



Office of the Principal
North Bengal Dental College & Hospital
Sushrutanagar, Dist- Darjeeling, Pin- 734012
Email : principalnbdch2012@gmail.com



Memo No. **876/NBDC&H**

Date. **28/08/2024**

NOTICE INVITING e-TENDER FOR THE "SUPPLY OF DENTAL / MEDICAL & ALLIED SCIENCE FOR CENTRAL LIBRARY, NORTH BENGAL DENTAL COLLEGE & HOSPITAL, SUSHRUTA NAGAR, DARJEELING, WEST BENGAL.

The total tender value Rs. Below 10,80,000/- (Rupees Ten lakhs eighty thousand Only)

Principal, North Bengal Dental College, Sushrutanagar, Darjeeling invites bids through e-Tender in two bid system (Technical & Financial) on behalf of the Department of Health & F.W, Govt. of West Bengal for obtaining the rate as per annexed list of Books from bonafide publishers / authorized venders / authorized distributors. Bid Document can be downloaded from www.wbtenders.gov.in , www.wbhealth.gov.in & www.nbdch.in . Necessary earnest money is to submitted for participation in the tender through the process as may be followed as per memorandum of the finance department audit branch bearing memo no – 3975-FY, dated 28-07-2016 (GRIPS):-

Name of Work	Tender Value	Earnest Money (EMD)	Validity of the Tender
Dental / Medical & Allied Science	Below Rs. 10,80,000/- (Rupees Ten Lakhs Eighty Thousand Only)	Rs. 21,600/- (Rupees Twenty Thousand Six Hundred only)	01 (one) year
Bid Uploading	Last date of submission	Technical Bid Opening	Financial Bid Opening
28.08.2024 05.00 PM onwards	12.09.2024 upto 12.00 hours as per server clock	14.09.2024 upto 12.30 PM	To be declared later

Principal
North Bengal Dental College & Hospital
Sushrutanagar, Darjeeling.
N.B.DENTAL COLLEGE & HOSPITAL,
SUSHRUTANAGAR, DARJEELING - 734012

Date. **28/08/2024**

Memo No. **876/1(18)/NBDC&H**

Copy forwarded for information to:-

- 1) The DME, West Bengal, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kolkata-700091.
- 2) The DHS, West Bengal, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kolkata-700091.
- 3) The District Magistrate, Darjeeling (with the request to display on notice board for wide circulation).
- 4) The S.D.O., Siliguri, (with the request to display on notice board for wide circulation).
- 5) The A.E.O., SMP, Siliguri (with the request to display on notice board for wide circulation).
- 6) The C.M.O.H., Darjeeling.
- 7) The BDO, Matigara, Siliguri for display in Notice Board.
- 8) The Post Master, Sushrutanagar for display in Notice Board.
- 9) The Superintendent, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling
- 10) The Treasury Officer, Siliguri, Siliguri-I Treasury.
- 11) The Accounts Officer, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling.
- 12) The Asstt. Supdt. (NM), North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling
- 13) The In-charge, I.T Cell, Swasthya Bhawan, Kolkata with a request to publish on the departmental website.
- 14) The Head Clerk, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling.
- 15) Store, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling.
- 16) The Nodal Officer website, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling
- 17) Notice Board, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling.
- 18) Office Copy.

Principal
North Bengal Dental College & Hospital
Sushrutanagar, Darjeeling.
N.B.DENTAL COLLEGE & HOSPITAL,
SUSHRUTANAGAR, DARJEELING - 734012

LIST OF IMPORTANT DATES OF BIDS



1. **Name of work** : Supply of Books of Dental / Medical & Allied Science for North Bengal Dental College Central Library.
2. **Time of Completion** : 60 days from the date of issue of work order.
3. **Date of issue of Notice Inviting Bid** : 28/08/2024
4. The total Bid Document can be downloaded from the e-procurement portal www.wbtenders.gov.in from 28/08/2024, after publication.
5. **Time and Date of Pre-Bid Meeting/Enquiry** : 30/08/2024 at the Office of the Principal, at 02-00 pm.
6. **Bid uploading start Date** : 30/08/2024 at 05-00 pm onwards.
7. **Last Date for Submission of Bid (s)** : 12/09/2024 at 12-00 hours. (As per server clock).
8. **Time and Date for opening Technical Bid / Bids** : 14/09/2024 (12.30 hours onwards).
9. **Time, Date and Place of opening Financial Bids** : To be declared later.
10. **Validity of the Bid** : 120 (one twenty) Days from the last date of bid Submission.
11. **Contact Details** : 0353-2585300, 9434462195
E-mail: principalnbdch2012@gmail.com

NOTICE INVITING e-TENDER



Sealed e-Tenders are invited on behalf of department of Health & Family welfare, Govt. of West Bengal. For the following work:-

1)	Name of work	SUPPLY OF BOOKS OF DENTAL / MEDICAL & ALLIED SCIENCE FOR NORTH BENGAL DENTAL COLLEGE CENTRAL LIBRARY
2)	Location to supply	North Bengal Dental College central library Sushrutanagar, Dist- Darjeeling, Pin- 734012
3)	Time of Completion of work order	60 (Sixty) days from the date of issue of work order.
4)	Contract Validity	Normally be 1(One) Year for the date of acceptance of tender.
5)	Approx. Tender/Tender Value	Rs. 10,80,000/- (Rupees Ten lakhs eighty thousand Only) inclusive GST & other Taxes, installation fees, if any.
6)	Availability of Bid Documents	Bid documents will be available w.e.f 28/08/2024 from the e-procurement portal www.wbtenders.gov.in after floating the e-Tender.
7)	Site Visit	Bidders are advised to visit the site before submission of bid.
8)	Pre-Bid Meeting/Enquiry:	30/08/2024 at the Office of the Principal, at 02-00 pm.
9)	Bid uploading Start Date	30/08/2024 (5 P.M onwards)
10)	Last date of Submission Of bid	Bidding documents, signed by authorized person of the bidder, must be submitted online on or 12/09/2024 at 12-00 hours. (As per server clock).
11)	Procedure for submission of bid	Bidders are requested to submit their Tenders through e-procurement portal www.wbtenders.gov.in If required, the bidders may be requested to submit the hard/original copy of the technical bid at the time of verification of the documents. Tender document also be available from www.wbhealth.gov.in & www.nbdch.in
12)	Date, time and venue of opening of Technical Bid	14/09/2024 (12.30 hours onwards) at the office of the Principal.
13)	Date and Time of Opening of Financial Bid	Date and time of opening of Financial Bids will be intimated later to the technically qualified bidder(s).
14)	Validity of the bid	120 (one hundred twenty) days from the date of submission of e-Tender.

NOTE: Other details can be seen in the bidding document. This office reserves to itself the right to reject any or all the Tenders received without assigning any reason thereof.

CONTENTS:



General Instruction:-

In the event of e-filling, intending bidder may download the tender documents free of cost from the website <https://www.wbtenders.gov.in> directly with the help of digital signature certificate or from the Health and Family Welfare Department's website www.wbhealth.gov.in and <https://www.nbdch.in> and necessary earnest money may be remitted to the Accounts Officer, North Bengal Dental College & Hospital, Sushrutanagar through the process as indicated in the memorandum of Finance department audit branch bearing memo no. 3975-F(Y) dated:28.07.2016 (GRIPS) in favour of Accounts Officer, North Bengal Dental College & Hospital and also to be documented through e-filling in the website <https://wbtenders.gov.in> only.

Submission of bids:-

Both technical bid and Financial bid are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in> all paper is must be submitted in English language only.

Submission of tender:-

The tender is to be submitted in at to bid system.

- Technical Bid
- Financial Bid

Cover/Bid "A":-

Part – I

One folder for earnest money deposit with copy of the pay receipt should be uploaded. If applicable bidders should upload proof of document for claiming EMD exemption.

(Single file multiple pages to be scanned.)

Essential requirements of the tendering agencies for participation shall contain all papers related to the essential requirements of the tenderer for participation in the tender viz:-

Part-II

NON-STATUTORY/MY DOCUMENTS containing the following documents:-

The technical bid must accompany the following documents:-

- Self-attested copy of certificate of valid membership of any recognized publisher's association.
- Copy of verified income tax return for last three years Assessment Year (2021-22, 2022-23, 2023-24).
- Self-attested copy of valid PAN card.
- Self-attested copy of valid Trade license.
- 2 Years credential certificate of supplying Books in reputed organization Financial Year (2022-23, 2023-24)
- The bidder should submit a self declaration that latest edition of the Books will be supplied.
- Last three year Financial Year (2020-21, 2021-22, 2022-23) (P/L Account & Balance sheet duly signed by competent authority).
- The rate quoted at the time of bid submission will only be payable irrespective of prevailing GOC rate.

Cover/Bid "B":-

Price schedule / Bill of quantity (Print copy of BOQ)

Direction to bidders for quoting prices on-line: The on-line bill of quantities (BOQ) will contain all books, please quote MRP, Rate of discount and discounted rate for each items.



1) Evaluation of Tender:-

During the tender evaluation process the Technical "Bid-A" will be opened first. Those tenderers who have qualified the essential and other requirements will be identified and only there "Bid-B" i.e, financial bid will be opened. The "Bid-B" of those tenderers failing to meet the technical and other requirement of participating in the tender will not be opened and be rejected. The tenderer offering the item found suitable and as being as per the tender specifications will only be selected. Clear photo copy of document is to be submitted.

The tenderer who has been so identified to have been technically suitable in context of above, will be deemed to have passed the test essential and requirement of quoted item or items.

The "Bid-B" (Financial bids) of only those bidders passing the essential and other requirement will be opened subject to verification of copies of the audited balance sheet and profit & loss accounts of the tenderer for the last three years i.e, for the Financial Year 2020-21, 2021-22, 2022-23 and other essentials. If found suitable in the context of above pre-qualification etc, the tenderer quoting the highest rate of discount on printed price, will be considered as successful.

2) Cost of Earnest Money:-

Each bidder has to submit, unless exempted under the existing orders of the West Bengal Government, Earnest money in the Earnest money deposit (EMD). Valid supporting document is to be uploaded if EMD exemption is claimed under rules 47(A) (1) and 47(B) (7) of WBFR, Vol-I, read with Finance Deptt. Notification no 10500-F dated-19.11.2004 and its clarification vide memo no.4245-F(Y) dated- 20.05.2013.

2.1- The amount of earnest money Rs. 21,600/- (Twenty one thousand six hundred only) may be submitted either by Net Banking (any listed bank) through ICICI Bank Payment Gateway or through RTGS/NEFT in favour of the **Accounts Officer, North Bengal Dental College & Hospital (e-treasury)**.

2.2- The process may be followed as per memorandum of the Finance Department audit branch bearing memo no. 3975-F(Y) dated- 28.07.2016 (GRIPS).

3) Login by Bidder:-

A bidder desirous of taking part in this tender shall login to the e-procurement portal of the Government of West Bengal <https://wbtenders.gov.in> in using his login Id & Password.

He will select the tender to bid and initiate payment of pre-defined EMD / tender fees for that tender by selecting from either of the following payments modes:-

Net banking (any of the banks listed in the ICICI bank payment gateway) in case of payment through ICICI payment gateway.

4) Payment procedure:-

- I. Payment by the Net banking (any enlisted bank) through ICICI bank payment gateway on selection of net banking as the payment mode, the bidder will be directed to ICICI bank payment gateway webpage (along with string containing a unique ID) where he will select the bank through which wants to do the transaction.
- II. Bidder will make the payment after entering his unique ID & Password of the bank to process the transaction.
- III. Bidder will receive a confirmation message regarding success/failure of the transaction.
- IV. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government /PSU/Autonomous Body/local Body/PRIs, etc maintained with the Focal Point Branch of ICICI Bank at R.N.Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- V. If the transaction is failure, the bidder will again try for payment by going back to the first step.

Payment through RTGS/NEFT

On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.

The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.

Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.

If verification is successful, the fund will get credited to the respective Pooling Account of the State Government /PSU/ Autonomous Body/Local Body/PRIs, etc maintained with the Focal Point Branch of ICICI Bank at R.N.Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

Hereafter, the bidder will go to e-Procurement portal for submission of his bid.

VI. But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

5) Refund / Settlement Process:-

- I. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.
- II. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.
- III. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.
- IV. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.
- V. As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-procurement portal –
 - a) EMD of the L1 bidder for tenders of State Government offices will automatically get transferred from the pooling account to the State Government deposit Head "8443-00-103-001-07" through GRIPS along with the bank particulars of the L1 bidder.
 - b) EMD of the L1 bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/PRIs, etc will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder.In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.
- VI. The Bank will share the details of the GRN no. generated on successful entry in GRIPS with the e-procurement portal for updating.
- VII. Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the Government revenue receipt Head "0070-60-800-013-27" through GRIPS for Government tenders and to the respective linked bank accounts for State PSU/Autonomous Body/Local Body/PRIs, etc tenders.
- VIII. All refunds will be made mandatorily to the bank A/c from which the payment of EMD & Tender Fees (if any) were initiated.

6) Rate:-

The price inclusive of all taxes and GOC is to be laid in Indian rupees only, including for foreign items. The Books is to be transported in such packaging so that there is no damage to the primary packaging during the transportation process. The rate quoted at time of submission of bid will only be applicable irrespective of the prevailing GOC rate at the time of issue of work order.

7) Order and Supply:-

Orders for the supply of the approved product will be placed with the successful tenderers after the execution of the agreements and submission of performance bank guarantee as to be informed with the letter of acceptance and such supply shall have to be made in such books as may be fixed or spread over the period to be specified in the supply orders to be made in pursuance of the agreements.

8) Withdrawal / Cancellation and Purchase policy of tendering Authority:-

The tendering authority reserves the right to withdrawn any item from the tender at any stage. The selection of such item if already made in favour of any tenderer, shall be treated as cancelled.

The tendering authority reserve the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason thereof. Withdrawal of tender or any revision after submission of tender by the tenderer will be not allowed. Purchase will, however, be made following the existing purchase policy of the government as provided in the west Bengal financial rules the policy of price preference in particular incorporated under notification 10500-F dated:19.11.2004 should be observed in considering the tenders.

9) Delivery:-

Delivery of the books at the purchaser's premises shall be completed by the supplier in accordance with the terms specified by the purchaser.

10) Terms & Condition:-

- i. The books are to be supplied at the Central library of North Bengal Dental College & Hospital, and doorstep delivery without any extra cost.
- ii. Books should be supplied within 60 days from the placement of the order.
- iii. Latest edition of books already published as on date to be provided irrespective of the edition mentioned in the booklist.
- iv. The payment will be made through e-payment.
- v. Supplier must four copies of challan & bill with books supplied. The bill shall be printed price of all supplied book minus discount.
- vi. The undersigned reserves the right to accept or reject any tender without assigning any reason thereof.
- vii. Punitive action will be taken against those who fail to supply of ordered books within the stipulated time.
- viii. Number of copies to be ordered will finally be decided by members of library committee and will depend on availability of fund.
- ix. Bidder will be required to deposit Rs.21,600/- only as EMD.
 - a) The unsuccessful tenderer(s) will receive their earnest money back time. The earnest money will be refunded after deposit of full amount of the security money as B.G for successful tenderer(s).
 - b) The earnest money will be forfeited if the tenderer(s) withdraw(s) the tender after opening of bids.
- x. Documents required for technical bids are mentioned in specimen from of technical bid.
- xi. Rates to be quoted as mentioned in Financial bid (BOQ) from.
 - a) The deliveries of ordered items as per the accepted samples, if any have to be made within the stipulated time. Any delay will attract a penalty @0.5% of the total order amount for each day of delay upto 15 days.
 - b) The Security deposit of the successful selected tenderer may be forfeited for failure to supply of ordered books within specified time and/or, for supplying unsatisfactory articles in quantity and quality.
 - c) The order will stand automatically cancelled after a delay equivalent to double the stipulated period.
 - d) Penalty will be recovered from the outstanding bill if any, L1 bidder fails to supply the required item within the stipulated date & time. The purchasing authority may procure such item(s) from the L2 bidder (negotiable rates)/L2 (in the same rate) / from the market or by any such process so as not to hamper the program concerned.
 - e) Before imposing any penalty as per the above clause, the concerned supplier will be given opportunity to give his reach but decision of the Principal, North Bengal Dental College & Hospital, Sushrutnagar will be final.
 - f) Chronic late suppliers will invite negative preference in subsequent participation in next tender process of the establishment.



- xii. Validity of tender will normally be 1 year from the date of acceptance of tender.
- xiii. Quantity will be as per requirement. Authority has no obligation to purchase all the items mentioned in the tender.
- xiv. Purchase will, however, be made following the existing purchase policy of the government of west Bengal and its amendment(s) made from time to time. The purchase policy of the state government as provided west Bengal Financial rules, The policy of the price preference in particular incorporate under notification no.10500-F date:19.11.2004 should be observed in considering the tenders and 5400-F date:25.06.2012 and GO no.2320-F(Y) dated:07.06.2022 in case of tie L1 bidder.
- xv. In case any damage of item/items, the loss is to be borne by the selected agency only. The purchasing authority will not be responsible if any damage happens before supply/received of the items or submission of false/misleading/fraudulent documents or made incorrect declarations. The penal measure will also include forfeiture of EMD, and /or performance B.G not be waived.
- xvi. The Earnest money may kept in custody of the authority as a part of security deposit of the successful bidder(s) and will be released after expiry of tender period if bidder expresses in written.
- xvii. No interest will be payable on the EMD.
- xviii. In case if it is found that two or more bidder have quoted same rate, the lowest bidder (i.e, L1 is more than two) will be decided government norms G.O no.2320-F(Y) dated:07/06/2022.
- xix. All terms and conditions as mentioned above will have to be accepted by the tenders.
- xx. Time lines for downloading and submission of e-tender along with other date lines has been noted below.
- xxi. Quantity of items are subject to the programme requirement. Tender should be addressed to the Principal, North Bengal Dental College & Hospital, Sushrutanagar.
 - A) Bidders may download tender inquiry documents from the website www.wbhealth.gov.in or www.wbtenders.gov.in
 - B) Any subsequent notice regarding this tender shall be uploaded in above website only. Bidder will have to present original requisite documents in support of uploaded documents for verification, if asked for.

[1] Penalty Clauses:-

PENALTY FOR FORMATION OF CARTEL OR FURNISHING OF FRADULENT/MISLEADING DOCUMENTS:

If during the tender process or at any stage during the validity of the tender period, it is found that a tenderer(s) has form a cartel in what so ever form or name to fix up the rates or suppliers to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measure shall also be initiated against those tenderer(s) who have submitted false/misleading/fraudulent documents or made incorrect declarations. The penal measure will be forfeiture of Earnest Money/forfeiture Bank Guarantee/ Security Deposit and other as to be decided by the authority.

[2] Appeal:-

Appeal against the decision of the Principal, North Bengal Dental College & Hospital, Sushrutanagar to impose such a penalty will lie with tender selection committee (TSC). Review against the decision of the T.S.C will lie with Health and Family Welfare Department, of the WB.

The special secretary/secretary/ Principal Secretary will be the authority within the department of Health and Family Welfare Department, of the WB. Before imposing any penalty the concern supply may appeal to the authority citing the proper reasons for non-imposing the penalty as stated.

[3] Agreement:-

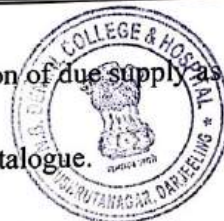
On a tender being accepted intimation of acceptance will be forwarded to the tenderer by Principal, North Bengal Dental College & Hospital, Sushrutanagar. After communication of the same the tenderer and the selected distributor (In the event of distributors to receive order and payment in his name) will have to execute agreement in the prescribe form with the Principal, North Bengal Dental College & Hospital, Sushrutanagar on non Judicial stamp paper Rs.100/- the cost of which will be borne by the tenderer. This present document and the tender forms filled in by the tenderer or copies thereof in so far as they are not inconsistency with these terms and conditions will be incorporated as part of the agreement. Such agreement will be binding on the tenderer and distributor.

[4] Validity Period of Agreement:-

The contract period will be for a period 365 days from the date of finalization of tender which may be extended as per the need of the institution.

15) Payment terms:-

- A) Payment will be made through e payment system through ECS/RECS/RTGS after execution of due supply as ordered subject to submission of performance bank guarantee.
- B) Supply of the materials as per specification as provided in the tender documents and the catalogue.
- C) Supply of the materials within the supplied period as specified in the work orders.
- D) On being selected, the successful vendors will have to submit one application to Principal, North Bengal Dental College & Hospital, Sushrutanagar. And concerned procuring authorities, stating the name of the payee/recipient, bank account no with MICR code, IFSC of the payee/recipient in prescribed format for making e payment.
- E) No manual payment is allowed.



PRINCIPAL, NORTH BENGAL DENTAL COLLEGE & HOSPITAL, SUSHRUTANAGAR RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE INCASE OF ANY EXIGENCIES AFTER PUTTING UP A NOTICE IN THE DEPARTMENTAL WEBSITE AND PRINCIPAL, NORTH BENGAL DENTAL COLLEGE & HOSPITAL WEBSITE.

The document containing the specification, quantity of items and the eligibility criteria of the applicants it may be obtained from the web site www.wbhealth.gov.in under the option TENDER & <https://wbtenders.gov.in>

The tender documents in this regard will also be made available in the departmental website- www.wbhealth.gov.in (under the TENDER selection link) and <https://wbtenders.gov.in>

No objection in this respect will be entertained raised by any bidder who will present during opening of bid, or from any bidder who will absent at the time of opening of financial bid. No informal tenderer will be entertained in the bid further.

During the security, if it comes to the notice to tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not allow to participate in the tender and that application will be out rightly rejected without any prejudice.

A HELP DESK is set up at Principal, North Bengal Dental College & Hospital, Sushrutanagar to help and guide the prospective bidders. Prospective bidders may contact personally or above phone no. 0353-2585300 prospective bidders must take training from authorized agencies before submission of their bids. The tender selection committee reserves the right to cancel the N.I.Q due to unavoidable circumstances and no claim in this respect will be entertained.

Annexure-I

Application format



(To be furnished in the Company's official letter pad with full address and contact no. etc)

To
The Principal
North Bengal Dental College & Hospital
Sushrutanagar, Darjeeling, 734012.

Sub: NIQ (E-Tender) for supply of Books

Ref:-

Having examined the pre-qualification and other documents publish in the NIQ I/we hereby submit all the necessary information and relevant documents for evaluation:

1. That the application is made by me / asked on behalf of in the capacity..... Duly authorized to submit the offered. The authorization letter from the Company / Agency is attached.
 2. We accept the terms and condition laid down in NIT mentioned above and declare that we shall abide by it through the tender period.
 3. We are offering rate for the concern item / items and assured to supply to the Principal, North Bengal Dental College & Hospital, Sushrutanagar.
 4. In event of being selected I will make the supply within the stipulated period excepting the condition which is beyond our control.
 5. We understand that tender selection committee of Principal, North Bengal Dental College & Hospital, Sushrutanagar can amend the scope and value of the contract bid under this project.
- Tender selection committee Principal, North Bengal Dental College & Hospital, Sushrutanagar reserves the right to reject any application without assigning any reason.

Date: _____

Signature of Applicant including title and
Capacity in which application is made

Mobile no. _____

Annexure-II

AFFIDAVIT



*(To be furnished in non-judicial stamp paper of appropriate value duly notarized in respect of this particular
NIT..... with name of works)*

1. I, the undersigned do certified that all the statements made in the attached documents are true are correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection claimed will be raised by the undersigned.
2. The undersigned also here by certifies that neither our firm M/S..... nor any of constituent partner had been debarred to participate in tender by the department during the last 5 years prior to the date of NIT.
3. The undersigned would authorize and request any bank, Person, Firm, or Corporation to furnish pertinent information as deemed necessary and / or as requested by the department to verify this statement.
4. The undersigned understand that further qualifying information may be requested and agrees to furnish any such information at the request of the department.
5. Certified that I have applied in the tender in the capacity of individual / as a partner of a Firm or Owner and I have not applied severally for the same tender.

Signed by an authorized officer of the firm
Title of the Officer

Name of Firm with seal

NORTH BENGAL DENTAL COLLEGE & HOSPITAL

Annexure-III

**CHECK-LIST FOR PRE-QUALIFICATION BID FOR SUPPLYING DENTAL BOOKS AT
NORTH BENGAL DENTAL COLLEGE & HOSPITAL.**



1)	Name of the bidder (In block letter)	Address:
2)	Full address	E-Mail:
		Telephone no / Mobile No.
3)	Local address, if any	
4)	Proof of earnest money deposit	
5)	Are you exempted from EMD (Yes / No)	
6)	Legal entity of the bidder whether Firm / Society / Company / Other entity	
7)	License no. & Nature of Trade	
	Valid membership of any recognized Publishers' Association	
	PAN no. / TAN no.	
	Valid trade license	
	Bid documents to be seal & signed in every pages (Yes / No)	
8)	IT returns (Last three years)	
	Assessment Year (2021-22, 2022-23, 2023-24) (Yes / No)	
	P/L Account	
	Financial Year (2020-21, 2021-22, 2022-23) (Yes / No)	
	Balance Sheet	
	Financial Year (2020-21, 2021-22, 2022-23) (Yes / No)	
9)	Present Net worth of the Firm certified by the C.A (Yes / No)	
10)	Last 3 years Minimum average annual turnover certified by the C.A (Yes / No)	
11)	Credential Certificate in same trade uploaded, for the last two years (FY – 2022-23, 2023-24) (Yes / No)	
12)	Black listed by any Govt. authority / Govt. undertaking at any time. If yes provide details. (Yes / No)	
13)	Has the firm or PRINCIPAL employees convicted in or have pending any court any Vigilance matter. If yes provide details. (Yes / No)	
14)	Any litigation against the firm or its proprietors or its PRINCIPALS? If yes provide details. (Yes / No)	
15)	The Bidder should submit a self-declaration that latest edition of the book will be supplied. (Yes / No)	
16)	Any others relevant information wish to submit	
It is the responsibilities of the bidder to go through all the TE documents to fulfill all the necessities beyond this.		
I have gone through the eligibility criteria participating in the tender and certify that all the conditions have been fulfilled.		

Certified that the above information is correct and true to the best of my knowledge and belief. Nothing has been concealed, false and fabricated and incase of information found incorrect letter on, I the under signatory will be personally responsible for the same.

Date:

Full Signature of the bidder / Authorized person & Seal

Annexure-IV

(ON A STAMP PAPER of Rs.100/-)
After bidder selection



FORM OF AGREEMENT

THIS AGREEMENT is made on the _____ day _____ (Month) _____ (Year) between the _____ (Name and address of the Department) (Hereinafter called "the Department" which expression shall, unless excluded by or repugnant to the context be deemed to include his successors in office and assigns) of the one part AND _____ (Name and address of the contractor (supplier) through Shri _____, Authorized representative (here in after called "the bonafide publishers / authorized venders / authorized distributors" which expression shall, unless excluded by or repugnant to the context, be deemed to include his successors, heirs, executors, administrators, representatives and assigns) of the other part for providing & installation, if any of required Dental / Medical & Allied Science relating to letter of acceptance no _____ (No. And date of the letter of acceptance) to the _____ (Name of the Department).

NOW THIS AGREEMENT WITNESSED AS FOLLOWS: -

- 1) In this Agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms and Conditions of contract hereinafter referred to.
- 2) The following documents shall be deemed to form and be read and constructed as part of this Agreement, viz:
 - a) Letter of acceptance of award of contract;
 - b) Terms and Conditions;
 - c) Notice inviting Quotation;
 - d) Bill of Quantities;
 - e) Scope of work;
 - f) Addendums, if any; and
 - g) Any other documents forming part of the contract.
- 3) In consideration of the payments to be made by the Department to the bonafide publishers / authorized venders / authorized distributors as hereinafter mentioned, the bonafide publishers / authorized venders / authorized distributors hereby covenants with the Department for providing & installing, if any, required Dental Books w.e.f _____ As per the provisions of this Agreement and the quotation document.
- 4) The Department hereby covenants to pay the bonafide publishers / authorized venders / authorized distributors in consideration of the execution and completion of the works/services as per this Agreement and quotation document, the contract price of ₹ _____ (Rupees in words) _____
- 5) Being the sum stated in the letter of acceptance subject to such additions there to or deductions there from as may be made under the provisions of the contract at the times in manner prescribed by the contract.

IN WITNESS WHERE OF the parties here to have signed the Agreement the day and the year first above written.

For and on behalf of the Contractor (supplier)

For and on behalf of the Department

Signature of the authorized official

Signature of the authorized Officer

Name of the official

Name of the Officer

Stamp/Seal of the Contractor (supplier)

Stamp/Seal of the Employer

By the said

By the said

Name:

Name:

On behalf of the Contractor (supplier) in

on behalf of the Employer in

The presence of:

the presence of:

Witness _____

Witness _____

Name

Name

Address

Address

Telephone No:

Telephone No:

LIST OF DENTAL / MEDICAL & ALLIED SCIENCE BOOKS
(RATE OF SHOULD BE QUOTED FOR LATEST EDITION)



Sl. No.	Publisher	ISBN	Author	Title	MRP	Percentage (%) of discount	Total Price
1.	Elsevier	9780323778596	Lee W.Graber, Robert L Vanardall Jr Katherine W.L Vig, Greg J.Huang	Orthodontics current Principles and Techniques, 7 th ED(HB)			
2.	Elsevier	978-8131256916	William R. Proffit, Henry W. Foelds Jr, Brent Larson, david M.Sarver	Contemporary Orthodontics 6th Ed			
3.	Elsevier	978-0323186964	Jeryl D.English Sercan Akyalcin et al	Mosby's Orthodontic Review, 2nd ED			
4.	Elsevier	978-8131248812	O.P.Kharbanda	Orthodontics: Diagnosis of & management of Malocclusion & Dentofacial Deformities, 3rd Ed			
5.	Wiley- Blackwell	978-1-119-56537-6	Adrian Baker	Orthodontic Treatment of Impacted Teeth, 4th ED			
6.	Elsevier	9780323609333	Ravindra Nanda, Flavio Uribe and Sumit Yadav	Temporary Anchorage Devices in Orthodontics,2nd ED			
7.	Elsevier	9780323683821	Ravindra Nanda, Tommaso Castroflorio	Principles and Biomechanics of Aligner Treatment, 1st Ed			
8.	Wiley Blackwell	9781119775775	Birte Melsen	Adult Orthodontics,2nd Ed			
9.	Mosby	9788131220481	Epker, Stella and Fish	Dentofacial Deformities Integrated Orthodontics and Surgical Correction Volume 1,2,3,4 (2nd Ed)			
10.	Wiley Blackwell	9781444335972	Vinod Kishnan, Ze'ev Davidovitch	Integrated Clinical orthodontics, 1st Ed			

Sl. No.	Publisher	ISBN	Author	Title	MRP	Percentage (%) of discount	Total Price
11.	Wiley Blackwell	978-1-118-64659-5	Sunil D. Kapila	Cone beam computed tomography in orthodontics: Indications, insights and innovation, 1st ed			
12.	CRC Press	978-1482241945	Eliakim Mizrahl	Orthodontic Pearls: A selection of practical tips and clinical expertise, 2nd Ed			
13.	Elsevier	9780702064913	Declan Millet and Peter Day	Clinical problem solving in Dentistry: Orthodontics and Paediatric Dentistry, 3rd Ed			
14.	Thieme	9788194857082	O.P.Kharbada	Cleft orthodontics: A holistic and interdisciplinary approach 1st Ed			
15.	Jaypee	978-9354655548	Ghom	Text book of Oral Medicine, 5th ed			
16.	Jaypee	9789352705696	Freny R Karjodkar	Essentials of Oral and maxillofacial Radiology, 2nd ed			
17.	Jaypee	978-9386150554	S R Prabhu	Oral Diseases in the Tropics, 1st ed			
18.	Elsevier	9780702080111	C Scully	Oral and Maxillofacial Medicine, 4th Ed			
19.	Jaypee	978-9356961739	Karjodkar	Essentials of Oral Medicine			
20.	Jaypee Brothers	9789356964648	Nisha Garg, Amit Garg	Textbook of Endodontics, 5th ED			
21.	CBS Publishers	978-8123924960	Vimal k Sikri	Preclinical Conservative Dentistry, 2nd ED			
22.	CBS Publishers	978-9354666308	Vimal k Sikri	Textbook of Operative Dentistry, 5th Ed			

Sl. No.	Publisher	ISBN	Author	Title	MRP	Percentage (%) of discount	Total Price
23.	Mosby	9780323478335	Andre V. Ritter	Sturdevant's Art and science of operative dentistry, 7th Ed			
24.	Springer Nature	978-3030426286	A D Bona	Colours and appreance in Dentistry (PB)			
25.	Elsevier	978-8131267172	Gopikrishna	Preclinical Manual of Conservative Dentistry and Endodontics 4th ED			
26.	Thieme	9783131164629	Baumann	Endodontology (HB)			
27.	Elsevier	9780323624367	Mahmoud Torabinejad	Endodontics Principles and Practice, 6th ed			
28.	Mosby	978-0323068888	James L Gutmann	Problem Solving in Endodontics: Prevention, Identification and management, 5TH ed (HB)			
29.	JAYPEE	978-9356961012	Nikhil Marwah	Textbook of Paediatric Dentistry, 5ed			
30.	Wiley-Blackwell	978-1-119-68084-0	Gerald Z. Wright	Child Management in Dentistry. 3rd ED			
31.	Elsevier	978-8131253472	M S Muthu, M Sivakumar	Paediatric Dentistry Principles and Practice. 3rd ED			
32.	CBS	978-9354660603	Maji Jose	Manual Of Oral Histology And Oral Pathology Color Atlas And Text 3Ed (Pb 2024)			
33.	Elsevier	978-0323829182	Woo S B	Oral Pathology With Access Code 3Ed (Hb 2024)			
34.	Elsevier	978-0323789813	Neville B.W.	Oral And Maxillofacial Pathology With Access Code 5Ed (Hb 2024)			

Sl. No.	Publisher	ISBN	Author	Title	MRP	Percentage (%) of discount	Total Price
35.	Elsevier	978-8131255452	Sivapathasundharam B.	Shafers Textbook Of Oral Pathology With Access Code 9Ed (Hb 2022)			
36.	Springer	9798886262117	Miller K.	A Guide to Diagnosis for oral pathology (Hb 2023)			
37.	Elsevier	9780323812399	Elsevier	Dental Anatomy Coloring Book 4Ed (Pb 2023)			
38.	John Wiley	9781119354994	Speight P.M.	Shears Cysts Of The Oral And Maxillofacial Regions 5Ed (Hb 2022)			
39.	Jaypee	978-9352705528	CM Marya	A Practical Manual of Public Health Dentistry. 2nd Ed			
40.	Wiley Blackwell	978-1-119-43888-5	Niklaus P. Lang	Clinical Periodontology and implant dentistry-7th Ed.			
41.	Elsevier	9780323878876	Michael G. Newman	Newman and Carranza Clinical Periodontology and Implantology-14th Ed.			
42.	JAYPEE BROTHERS MEDICAL	978-9354652851	Shantipriya Reddy	Essentials of Clinical Periodontology, 6th ed			
43.	Elsevier	9780323078443	Zarb Hobkirk	Prosthodontics treatment for edentulous patients, 13th ED			
44.	Elsevier	9780323339902	Alan B. Carr, David T. Brown	Mccracke'ns removable partial Prosthodontics, 13th Ed			
45.	Elsevier	9780323720892	Rosenstiel S.F	Contemporary fixed Prosthodontics with access code 6th Ed (HB 2023)			

Sl. No.	Publisher	ISBN	Author	Title	MRP	Percentage (%) of discount	Total Price
46.	Jaypee Brothers Medical Pub	978-9351524441	Deepak Nallaswamy Veeraiyan	Textbook of Prosthodontics, 2nd Ed			
47.	Elsevier	9780323391559	Randolph Resnik	Misch's Contemporary Implant Dentistry, 4th Ed			
48.	Elsevier	9780323033718	Peter E. Dawson	Functional occlusion from TMJ to Smile design			
49.	Elsevier	978-8131233245	Ajay Vikram Singh	Clinical Implantology			
50.	Elsevier	9780323776158	Stanley F Malamed	Medical Emergency in Dental Office 8th Ed			
51.	Elsevier	9780323809450	James W. Little Craig S. Miller Nelson L. Rhodus	Little and Falace's Dental Management of the Medically Compromised 10th Ed			
52.	CBS	9783030919191	Michel Milero G.E. Ghali Peter Larsen Peter Waite	Peterson's Principles of Oral and Maxillofacial Surgery (Volume 1 & 2) 4th Ed (HB)			
53.	Mosby	9780323552219	Peterson Ellis Hupp Tucker	Contemporary Oral and Maxillofacial Surgery, 7th Ed			
54.	Saunders	978-0323414999	Fonseca Barber Matheson	Fonseca Oral and Maxillofacial Surgery (3 volume)			
55.	Elsevier	9781455705542	Walker Barber Powers Frost	Fonseca Oral and Maxillofacial Trauma, 4th Ed			
56.	Jaypee	978-9352705788	Neelima Anil Malik	Textbook of Oral and maxillofacial Surgery, 5th Ed			
57.	Jaypee	9789354659492	Debasish Pramanik	Principles of Physiology, 7th Ed			
58.	Jaypee	978-9356963290	Vasudevan	Textbook of Biochemistry, 10th Ed			

Sl. No.	Publisher	ISBN	Author	Title	MRP	Percentage (%) of discount	Total Price
59.	Elsevier	978-8131264713	S Lakshmi	Pre-Clinical manual of Prosthodontics, 4th Ed			
60.	Arya Pub Company	978-9394102477	C.P.Baveja	Microbiology, 7th Ed			
61.	Jaypee	978-9356964327	K D Tripathi	Medical Pharmacology (8th revised Ed)			
62.	Elsevier	978-8131258170	Tara V Shanbhag	Pharmacology for Dentistry, 4th Ed			
63.	Jaypee	978-9352705702	Swapan Kumar Purkait	Essentials of Oral Pathology, 4th Ed			
64.	Jaypee	978-9356961852	Sriram Bhat	SRB Manual of Surgery, 7th Ed			
65.	Jaypee	978-9356963788	S Das	A Manual on Clinical Surgery, 17th Ed			
66.	Elsevier	978-8131256114	Shenoy	Philips science of Dental Materials, 2nd SAE			
67.	CBS	9789354666087	k.Garg	BD Chaurasia's Human Anatomy for Dental Students, 5th ed			



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Sushrutanagar, Darjeeling
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SUSHRUTANAGAR, DARJEELING - 734012

Signature of bidder with seal, Mobile no. & E-mail address