



Office of the Principal
North Bengal Dental College & Hospital
Sushrutanagar, Dist- Darjeeling, Pin- 734012
Email : principalnbdch2012@gmail.com



Memo No. 457/NBDC&H

Date. 18/6/26

NOTICE INVITING e-TENDER FOR THE "SUPPLY OF DENTAL / MEDICAL & ALLIED SCIENCE INTERNATIONAL
 PRINT JOURNALS (2nd Call) FOR CENTRAL LIBRARY",
 NORTH BENGAL DENTAL COLLEGE & HOSPITAL, SUSHRUTA NAGAR, DARJEELING, WEST BENGAL.

The total tender value Rs. 16,00,000/- (Rupees Sixteen lakhs Only)

Principal, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling invites bids through e-Tender in two bid system (Technical & Financial) on behalf of the Department of Health & F.W, Govt. of West Bengal for obtaining the rate as per annexed list of **PRINT JOURNAL** from bonafide publishers / authorized venders / authorized distributors. Bid Document can be downloaded from www.wbtenders.gov.in , www.wbhealth.gov.in & www.nbdch.ac.in . Necessary earnest money is to submitted for participation in the tender through the process as may be followed as per memorandum of the finance department audit branch bearing memo no – 3975-FY, dated 28-07-2016 (GRIPS):-

Sl no.	Name of Product	Quantity	EMD
01.	Dental / Medical & Allied Science	To be declared later	Rs. 32,000/- (Thirty two thousand only)

Sl no.	Name of the work	Target date of completion of supply
01.	Supply of Current & Back Volume of Dental/Medical Allied Science International Print Journals for Central Library North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling, West Bengal.	60 days from the date of final work order

Principal
 North Bengal Dental College & Hospital
 Sushrutanagar, Darjeeling.

Memo No. 457/1(18)/NBDC&H

Date. 18/6/26

Copy forwarded for information to:-

- 1) The DME, West Bengal, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kolkata-700091.
- 2) The DHS, West Bengal, Swasthya Bhawan, GN-29, Sector-V, Salt Lake, Kolkata-700091.
- 3) The District Magistrate, Darjeeling (with the request to display on notice board for wide circulation).
- 4) The S.D.O., Siliguri, (with the request to display on notice board for wide circulation).
- 5) The A.E.O., SMP, Siliguri (with the request to display on notice board for wide circulation).
- 6) The C.M.O.H., Darjeeling.
- 7) The BDO, Matigara, Siliguri for display in Notice Board.
- 8) The Post Master, Sushrutanagar for display in Notice Board.
- 9) The Superintendent, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling
- 10) The Treasury Officer, Siliguri, Siliguri-I Treasury.
- 11) The Accounts Officer, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling.
- 12) The Asstt. Supdt. (NM), North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling
- 13) The In-charge, I.T Cell, Swasthya Bhawan, Kolkata with a request to publish on the departmental website.
- 14) The Nodal Officer, Official Website, NBDC&H for web posting.
- 15) The Head Clerk, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling.
- 16) Store, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling.
- 17) Notice Board, North Bengal Dental College & Hospital, Sushrutanagar, Darjeeling.
- 18) Office Copy

Principal
 North Bengal Dental College & Hospital
 Sushrutanagar, Darjeeling.

LIST OF IMPORTANT DATES OF BIDS



1. **Name of work** : Supply of Current & Back Volume Journals International Print Journals of Dental/Medical Allied Science for North Bengal Dental College Central Library.
2. **Time of Completion** : 60 days from the date of issue of work order.
3. **Date of issue of Notice Inviting Bid** : 18/06/2026
4. The total Bid Document can be downloaded from the e-procurement portal www.wbtenders.gov.in from 18/06/2026, after publication.
5. **Time and Date of Pre-Bid Meeting/Enquiry** : 22/06/2026 at the Office of the Principal, at 02-00 pm.
6. **Bid uploading start Date** : 22/06/2026 at 05-00 pm onwards.
7. **Last Date for Submission of Bid (s)** : 06/07/2026 at 12-00 hours. (As per server clock).
8. **Time and Date for opening Technical Bid / Bids** : 08/07/2026 (12.30 hours onwards).
9. **Time, Date and Place of opening Financial Bids** : To be declared later.
10. **Validity of the Bid** : 120 (one twenty) Days from the last date of bid Submission.
11. **Contact Details** : 0353-2585300, 9434462195
E-mail: principalnbdch2012@gmail.com

NOTICE INVITING e-TENDER



Sealed e-Tenders are invited on behalf of department of Health & Family welfare, Govt. of West Bengal. For the following work: -

1)	Name of work	SUPPLY OF INTERNATIONAL PRINT JOURNALS (CURRENT & BACK VOLUME) OF DENTAL / MEDICAL & ALLIED SCIENCE FOR NORTH BENGAL DENTAL COLLEGE CENTRAL LIBRARY
2)	Location to supply	North Bengal Dental College central library Sushrutanagar, Dist- Darjeeling, Pin- 734012
3)	Time of Completion of work order	60 (Sixty) days from the date of issue of work order.
4)	Contract Validity	Normally be 1(One) Year for the date of acceptance of tender.
5)	Approx. Tender/Tender Value	Rs. 16,00,000/- (Rupees Sixteen lakhs Only) inclusive GST & other Taxes, installation fees, if any.
6)	Availability of Bid Documents	Bid documents will be available w.e.f 18/06/2026 from the e-procurement portal www.wbtenders.gov.in after floating the e-Tender.
7)	Site Visit	Bidders are advised to visit the site before submission of bid.
8)	Pre-Bid Meeting/Enquiry:	22/06/2026 at the Office of the Principal, at 02-00 pm.
9)	Bid uploading Start Date	22/06/2026 (5-P.M onwards)
10)	Last date of Submission of bid	Bidding documents, signed with date by authorized person of the bidder, must be submitted online on or 06/07/2026 at 12-00 hours. (As per server clock).
11)	Procedure for submission of bid	Bidders are requested to submit their Tenders through e-procurement portal www.wbtenders.gov.in If required, the bidders may be requested to submit the hard/original copy of the technical bid at the time of verification of the documents. Tender document also be available from www.wbhealth.gov.in & www.nbdch.ac.in
12)	Date, time and venue of opening of Technical Bid	08/07/2026 (12.30 hours onwards) at the office of the Principal.
13)	Date and Time of Opening of Financial Bid	Date and time of opening of Financial Bids will be intimated later to the technically qualified bidder(s).
14)	Validity of the bid	120 (one hundred twenty) days from the date of submission of e-Tender.

NOTE: Other details can be seen in the bidding document. This office reserves to itself the right to reject any or all the Tenders received without assigning any reason thereof.



CONTENTS:

General Instruction: -

In the event of e-filling, intending bidder may download the tender documents free of cost from the website <https://www.wbtenders.gov.in> directly with the help of digital signature certificate or from the Health and Family Welfare Department's website www.wbhealth.gov.in and <https://www.nbdch.ac.in> and necessary earnest money may be remitted to the **Accounts Officer, North Bengal Dental College & Hospital, Sushrutanagar** through the process as indicated in the memorandum of Finance department audit branch bearing memo no. 3975-F(Y) dated:28.07.2016 (GRIPS) in favour of **Accounts Officer, North Bengal Dental College & Hospital** and also to be documented through e-filling in the website <https://wbtenders.gov.in> only.

Submission of bids: -

Both technical bid and Financial bid are to be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in> all paper is must be submitted in English language only.

Submission of tender: -

The tender is to be submitted in at to bid system.

- Technical Bid
- Financial Bid

Cover/Bid "A": -

Part – I

One folder for earnest money deposit with copy of the pay receipt should be uploaded. If applicable bidders should upload proof of document for claiming EMD exemption.

(Single file multiple pages to be scanned.)

Essential requirements of the tendering agencies for participation shall contain all papers related to the essential requirements of the tenderer for participation in the tender viz: -

Part-II

NON-STATUTORY/MY DOCUMENTS containing the following documents: -

The technical bid must accompany the following documents: -

- Self-attested copy of PAN / TAN Card uploaded.
- Self-attested copy of P-Tax Certificate with latest return
- Self-attested copy of Valid trade license/IEC.
- Self-attested copy of GST Certificate with latest return.
- 2 Years credential certificate of supplying JOURNALS in reputed organization.
- Self-attested copy of valid membership certificate of any recognized publisher's association.
- IT returns (Financial Year Last three years) **FY- 2022-23, 2023-24, 2024-25.**
- Profit & Loss Account (Financial Year Last three years) **FY- 2022-23, 2023-24, 2024-25 certified by the C.A**
- Balance Sheet (Financial Year Last three years) **FY- 2022-23, 2023-24, 2024-25 certified by the C.A**
- Annual turnover and average three years (3) annual turn over **FY- 2022-23, 2023-24, 2024-25. certified by the C.A with UDIN**
- Present Net worth of the Firm **certified by the C.A with UDIN**
- The bidder should submit a self-declaration that all Journals will be supplied as specified in tender document.
- The rate quoted at the time of bid submission will only be payable irrespective of prevailing GOC rate.
- **No advance payment will be made from this end before procurement of Journals.**



Cover/Bid "B": -

Price schedule / Bill of quantity (Print copy of BOQ)

Direction to bidders for quoting prices on-line: The on-line bill of quantities (BOQ) will contain all PRINT JOURNAL, please quote MRP, Rate of discount and discounted rate for each items.

1) Evaluation of Tender: -

During the tender evaluation process the Technical "Bid-A" will be opened first. Those tenderers who have qualified the essential and other requirements will be identified and only there "Bid-B" i.e, financial bid will be opened. The "Bid-B" of those tenderers falling to meet the technical and other requirement of participating in the tender will not be opened and be rejected. The tenderer offering the item found suitable and as being as per the tender specifications will only be selected. Clear photo copy of document is to be submitted.

The tenderer who has been so identified to have been technically suitable in context of above, will be deemed to have passed the test essential and requirement of quoted item or items.

The "Bid-B" (Financial bids) of only those bidders passing the essential and other requirement will be opened subject to verification of copies of the audited Balance Sheet and profit & loss accounts of the tenderer for the last three years i.e, for the year 2019-20, 2020-21 and 2021-22 and other essentials. If found suitable in the context of above pre-qualification etc, the tenderer quoting the **highest rate of discount** on printed price, will be considered as successful.

2) Cost of Earnest Money: -

Each bidder has to submit, unless exempted under the existing orders of the West Bengal Government, Earnest money in the Earnest money deposit (EMD). Valid supporting document is to be uploaded if EMD exemption is claimed under rules 47(A) (1) and 47(B) (7) of WBFR, Vol-I, read with Finance Deptt. Notification no 10500-F dated-19.11.2004 and its clarification vide memo no.4245-F(Y) dated- 20.05.2013.

2.1- The amount of earnest money Rs. 20,000/- (Twenty thousand only) may be submitted either by Net Banking (any listed bank) through ICICI Bank Payment Gateway or through RTGS/NEFT in favour of the **Accounts Officer, North Bengal Dental College & Hospital** (e-treasury).

2.2- The process may be followed as per memorandum of the Finance Department audit branch bearing memo no. 3975-F(Y) dated- 28.07.2016 (GRIPS).

3) Login by Bidder: -

A bidder desirous of taking part in this tender shall login to the e-procurement portal of the Government of West Bengal <https://wbtenders.gov.in> in using his login Id & Password.

He will select the tender to bid and initiate payment of pre-defined EMD / tender fees for that tender by selecting from either of the following payments modes: -

Net banking (any of the banks listed in the ICICI bank payment gateway) in case of payment through ICICI payment gateway.

4) Payment procedure: -

- I. Payment by the Net banking (any enlisted bank) through ICICI bank payment gateway on selection of net banking as the payment mode, the bidder will be directed to ICICI bank payment gateway webpage (along with string containing a unique ID) where he will select the bank through which wants to do the transaction.
- II. Bidder will make the payment after entering his unique ID & Password of the bank to process the transaction.
- III. Bidder will receive a confirmation message regarding success/failure of the transaction.
- IV. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government /PSU/Autonomous Body/local Body/PRI, etc maintained with the Focal Point Branch of ICICI Bank at R.N.Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- V. If the transaction is failure, the bidder will again try for payment by going back to the first step.

Payment through RTGS/NEFT

On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.

The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.

Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.

If verification is successful, the fund will get credited to the respective Pooling Account of the State Government/PSU/Autonomous Body/Local Body/PRIs, etc maintained with the Focal Point Branch of ICICI Bank at R.N.Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

Hereafter, the bidder will go to e-Procurement portal for submission of his bid.

VI. But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

5) Refund / Settlement Process: -

- I. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.
- II. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.
- III. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.
- IV. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.
- V. As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-procurement portal
 - a) EMD of the L1 bidder for tenders of State Government offices will automatically get transferred from the pooling account to the State Government deposit Head "8443-00-103-001-07" through GRIPS along with the bank particulars of the L1 bidder.
 - b) EMD of the L1 bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/PRIs, etc will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder.In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.
- VI. The Bank will share the details of the GRN no. generated on successful entry in GRIPS with the e-procurement portal for updating.
- VII. Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the Government revenue receipt Head "0070-60-800-013-27" through GRIPS for Government tenders and to the respective linked bank accounts for State PSU/Autonomous Body/Local Body/PRIs, etc tenders.
- VIII. All refunds will be made mandatorily to the bank A/c from which the payment of EMD & Tender Fees (if any) were initiated.

6) Rate: -

The price inclusive of all taxes and GOC is to be laid in Indian rupees only, including for foreign items. The PRINT JOURNALS is to be transported in such packaging so that there is no damage to the primary packaging during the transportation process. Rate for all items in the list is to be quoted.

7) Order and Supply: -

Orders for the supply of the approved product will be placed with the successful tenderers after the execution of the agreements and submission of performance bank guarantee as to be informed with the letter of acceptance and such supply shall have to be made in such JOURNALS as may be fixed or spread over the period to be specified in the supply orders to be made in pursuance of the agreements.

8) Withdrawal / Cancellation and Purchase policy of tendering Authority: -

The tendering authority reserves the right to withdrawn any item from the tender at any stage. The selection of such item if already made in favour of any tenderer, shall be treated as cancelled.

The tendering authority reserve the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason thereof. Withdrawal of tender or any revision after submission of tender by the tenderer will be not allowed. Purchase will, however, be made following the existing purchase policy of the government as provided in the west Bengal financial rules the policy of price preference in particular incorporated under notification 10500-F dated:19.11.2004 should be observed in considering the tenders.

9) Delivery: -

Delivery of the JOURNALS at the purchaser's premises shall be completed by the supplier in accordance with the terms specified by the purchaser.

10) The Earnest Money may be forfeited: -

- i. If the Bidder withdraws the Bid during the period of Bid validity.
- ii. In case of a successful Bidder, if the Bidder fails within the specified time limit to Sign the agreement.
- iii. During scrutiny, if it comes to notice to the tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated.

11) Refund of Earnest Money:-

Refund of Earnest Money deposited by the Unsuccessful bidders for e-tendering process as per G.O no 148-W(C)/ 1M-23 / 15 dated 16.03.2018.

12) Terms & Condition:-

- i. The JOURNALS are to be supplied at the Central library of North Bengal Dental College & Hospital, and doorstep delivery without any extra cost.
- ii. JOURNALS should be supplied within 60 days from the placement of the order.
- iii. All JOURNALS & back volumes as mentioned in the list is to be supplied.
- iv. The payment will be made through e-payment.
- v. Supplier must four copies of challan & bill with JOURNALS supplied. The bill shall be printed price of all supplied JOURNALS minus discount.
- vi. The undersigned reserves the right to accept or reject any tender without assigning any reason thereof.
- vii. Punitive action will be taken against those who fail to supply of ordered JOURNALS within the stipulated time.
- viii. Number of copies to be ordered will finally be decided by members of library committee and will depend on availability of fund.
- ix. All photo copy of related documents should be Submitted from original document with Signature, date and seal.
- x. Bidder will be required to deposit Rs.32,000/- only as EMD.
 - a) The unsuccessful tenderer(s) will receive their earnest money back time. The earnest money will be refunded after deposit of full amount of the security money as B.G for successful tenderer(s).
 - b) The earnest money will be forfeited if the tenderer(s) withdraw(s) the tender after opening of bids.
- xi. Documents required for technical bids are mentioned in specimen from of technical bid.
- xii. Rates to be quoted as mentioned in Financial bid (BOQ) from.
 - a) The deliveries of ordered items as per the accepted samples, if any have to be made within the stipulated time. Any delay will attract a penalty @0.5% of the total order amount for each day of delay upto 15 days.
 - b) The Security deposit of the successful selected tenderer may be forfeited for failure to supply of ordered PRINT JOURNAL within specified time and/or, for supplying unsatisfactory articles in quantity and quality.

- c) The order will stand automatically cancelled after a delay equivalent to double the stipulated period.
 - d) Penalty will be recovered from the outstanding bill if any, L1 bidder fails to supply the required item within the stipulated date & time. The purchasing authority may procure such item(s) from the L2 bidder (negotiable rates)/L2 (in the same rate) / from the market or by any such process so as not to hamper the program concerned.
 - e) Before imposing any penalty as per the above clause, the concerned supplier will be given opportunity to give his reach but decision of the Principal, North Bengal Dental College & Hospital, Sushrutanagar will be final.
 - f) Chronic late suppliers will invite negative preference in subsequent participation in next tender process of the establishment.
- xiii. Validity of tender will normally be 1 year from the date of acceptance of tender.
 - xiv. **Quantity will be as per requirement. Authority has no obligation to purchase all the items mentioned in the tender.**
 - xv. Purchase will, however, be made following the existing purchase policy of the government of west Bengal and its amendment(s) made from time to time. The purchase policy of the state government as provided west Bengal Financial rules, The policy of the price preference in particular incorporate under notification no.10500-F date:19.11.2004 should be observed in considering the tenders and 5400-F date:25.06.2012 and GO no.2320-F(Y) dated:07.06.2022 in case of tie L1 bidder.
 - xvi. In case any damage of item/items, the loss is to be borne by the selected agency only. The purchasing authority will not be responsible if any damage happens before supply/received of the items or submission of false/misleading/fraudulent documents or made incorrect declarations. The penal measure will also include forfeiture of EMD, and /or performance B.G not be waived.
 - xvii. The Earnest money may kept in custody of the authority as a part of security deposit of the successful bidder(s) and will be released after expiry of tender period if bidder expresses in written.
 - xviii. No interest will be payable on the EMD.
 - xix. In case if it is found that two or more bidder have quoted same rate, the lowest bidder (i.e, L1 is more than two) will be decided government norms G.O no.2320-F(Y) dated:07/06/2022.
 - xx. **No advance payment will be made before the procurement of items.**
 - xxi. All terms and conditions as mentioned above will have to be accepted by the tenders.
 - xxii. Time lines for downloading and submission of e-tender along with other date lines has been noted below.
 - xxiii. Mention page number in check list in which page documents are given.
 - xxiv. Quantity of items are subject to the programme requirement. Tender should be addressed to the Principal, North Bengal Dental College & Hospital, Sushrutanagar.
- A) Bidders may download tender inquiry documents from the website www.wbhealth.gov.in or www.wbtenders.gov.in
 - B) Any subsequent notice regarding this tender shall be uploaded in above website only.
Bidder will have to present original requisite documents in support of uploaded documents for verification, if asked for.

13) Penalty Clauses: -

PENALTY FOR FORMATION OF CARTEL OR FURNISHING OF FRADULENT/MISLEADING DOCUMENTS:

If during the tender process or at any stage during the validity of the tender period, it is found that a tenderer(s) has form a cartel in what so ever form or name to fix up the rates or suppliers to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measure shall also be initiated against those tenderer(s) who have submitted false/misleading/fraudulent documents or made incorrect declarations. The penal measure will be forfeiture of Earnest Money/forfeiture Bank Guarantee/ Security Deposit and other as to be decided by the authority.

If any bidder disclose their quotation rate by any means the institution has right to cancel the entire NIT and black listed those bidder for next tender process.

One bidder can apply only one time in this NIT process, if any bidder applied more than one time in this tender process the institution has the right the rejection of that particular bidder.

14) Appeal: -

Appeal against the decision of the Principal, North Bengal Dental College & Hospital, Sushrutanagar to impose such a penalty will lie with tender selection committee (TSC). Review against the decision of the T.S.C will lie with Health and Family Welfare Department, of the WB.

The special secretary/secretary/ Principal Secretary will be the authority within the department of Health and Family Welfare Department, of the WB. Before imposing any penalty the concern supply may appeal to the authority citing the proper reasons for non-imposing the penalty as stated.

15) Agreement: -

On a tender being accepted intimation of acceptance will be forwarded to the tenderer by Principal, North Bengal Dental College & Hospital, Sushrutanagar. After communication of the same the tenderer and the selected distributor (In the event of distributors to receive order and payment in his name) will have to execute agreement in the prescribe form with the Principal, North Bengal Dental College & Hospital, Sushrutanagar on non Judicial stamp paper Rs.100/- the cost of which will be borne by the tenderer. This present document and the tender forms filled in by the tenderer or copies thereof in so far as they are not inconsistent with these terms and conditions will be incorporated as part of the agreement. Such agreement will be binding on the tenderer and distributor.

16) Validity Period of Agreement: -

The contract period will be for a period 365 days from the date of finalization of tender which may be extended as per the need of the institution.

17) Performance Bank Guarantee:-

The performance bank guarantee shall be mandatory for all suppliers and will not be waived in any case. The successful tenderers shall be required to furnish the '**performance bank guarantee**' @5% of base rate for which the tenderer has been selected as supplier.

18) Payment terms: -

- A) Payment will be made through e payment system through ECS/RECS/RTGS after execution of due supply as ordered subject to submission of performance bank guarantee.
- B) Supply of the materials as per specification as provided in the tender documents and the catalogue.
- C) Supply of the materials within the supplied period as specified in the work orders.
- D) On being selected, the successful vendors will have to submit one application to Principal, North Bengal Dental College & Hospital, Sushrutanagar. And concerned procuring authorities, stating the name of the payee/recipient, bank account no with MICR code, IFSC of the payee/recipient in prescribed format for making e payment.
- E) No manual payment is allowed.

PRINCIPAL, NORTH BENGAL DENTAL COLLEGE & HOSPITAL, SUSHRUTANAGAR RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE IN CASE OF ANY EXIGENCIES AFTER PUTTING UP A NOTICE IN THE DEPARTMENTAL WEBSITE AND PRINCIPAL, NORTH BENGAL DENTAL COLLEGE & HOSPITAL WEBSITE.

The document containing the specification, quantity of items and the eligibility criteria of the applicants it may be obtained from the web site www.wbhealth.gov.in under the option TENDER & <https://wbtenders.gov.in>

The tender documents in this regard will also be made available in the departmental website- www.wbhealth.gov.in (under the TENDER selection link) and <https://wbtenders.gov.in>

No objection in this respect will be entertained raised by any bidder who will present during opening of bid, or from any bidder who will absent at the time of opening of financial bid. No informal tenderer will be entertained in the bid further.

During the security, if it comes to the notice of tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not allow to participate in the tender and that application will be outrightly rejected without any prejudice.

A HELP DESK is set up at Principal, North Bengal Dental College & Hospital, Sushrutanagar to help and guide the prospective bidders. Prospective bidders may contact personally or above phone- 0353-2585300 prospective bidders must take training from authorized agencies before submission of their bids. **The tender selection committee reserves the right to cancel the N.I.Q due to unavoidable circumstances and no claim in this respect will be entertained.**

Annexure-I

Application format



(To be furnished in the Company's official letter pad with full address and contact no. etc)

To
The Principal
North Bengal Dental College & Hospital
Sushrutanagar, Darjeeling, 734012.

Sub: NIQ (E-Tender) for supply of PRINT JOURNALS (Current & Back Volume)

Ref:-

Having examined the pre-qualification and other documents published in the NIQ I/we hereby submit all the necessary information and relevant documents for evaluation:

1. That the application is made by me / asked on behalf of in the capacity..... Duly authorized to submit the offered. The authorization letter from the Company / Agency is attached.
2. We accept the terms and condition laid down in NIT mentioned above and declare that we shall abide by it through the tender period.
3. We are offering rate for the concern item / items and assured to supply to the Principal, North Bengal Dental College & Hospital, Sushrutanagar.
4. In event of being selected I will make the supply within the stipulated period excepting the condition which is beyond our control.
5. We understand that tender selection committee of Principal, North Bengal Dental College & Hospital, Sushrutanagar can amend the scope and value of the contract bid under this project.

Tender selection committee Principal, North Bengal Dental College & Hospital, Sushrutanagar reserves the right to reject any application without assigning any reason.

Date: _____

Signature of Applicant including title and
Capacity in which application is made

Mobile no. _____

Annexure-II

(ON A NON-JUDICIAL STAMP PAPER OF RS. 10/-)

UNDERTAKING



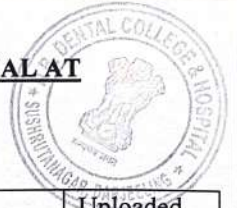
(To be furnished in non-judicial stamp paper of appropriate value duly notarized in respect of this particular

NIT..... with name of works)

1. I, the undersigned do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection claimed will be raised by the undersigned.
2. The undersigned also hereby certifies that neither our firm M/S..... nor any of constituent partner had been debarred to participate in tender by the department during the last 5 years prior to the date of NIT.
3. The undersigned would authorize and request any bank, Person, Firm, or Corporation to furnish pertinent information as deemed necessary and / or as requested by the department to verify this statement.
4. The undersigned understand that further qualifying information may be requested and agrees to furnish any such information at the request of the department.
5. Certified that I have applied in the tender in the capacity of individual / as a partner of a Firm or Owner and I have not applied severally for the same tender.
6. I, the undersigned do certify that I never black listed by any Govt. authority / Govt. undertaking at any time.
7. I, the undersigned do certify that The Firm or employees not convicted in or have pending any court any Vigilance matter.
8. I, the undersigned do certify that no litigation against the firm or its proprietors or its PRINCIPAL.
9. I, the undersigned do certify that all Journals will be supplied as specified in the tender document.
10. **I have gone through all the pages of the tender document. I have read them and understood them thoroughly and I will sincerely abide by all the clauses.**
11. **Certified that the above information is correct and true to the best of my knowledge and belief. Nothing has been concealed, false and fabricated and in case of information found incorrect later on, I the undersignatory will be personally responsible for the same.**

Signed with date by an authorized officer
of the firm Title of the Officer

Name of Firm with seal

Annexure-III**CHECK-LIST FOR PRE-QUALIFICATION BID FOR SUPPLYING DENTAL PRINT JOURNAL AT****NORTH BENGAL DENTAL COLLEGE & HOSPITAL.**(Memo No. 457 /NBDC&H, Date. 18/6/26)

1)	Name of the bidder (In block letter)		Uploaded Documents Page no.
2)	Full address	Address:	
		E-Mail:	
		Telephone no / Mobile No.	
3)	Local address, if any		
4)	Proof of earnest money deposit		
5)	Are you exempted from EMD (Yes / No)		
6)	Legal entity of the bidder whether Firm / Society / Company / Other entity		
7)	License no. & Nature of Trade		
	Self-attested copy of PAN / TAN Card uploaded (Yes / No)		
	Self-attested copy of P-Tax Certificate with latest return (Yes / No)		
	Self-attested copy of Valid trade license/IEC (Yes / No)		
8)	Self-attested copy of GST Certificate with latest return. uploaded (Yes / No)		
	Self-attested copy of valid membership certificate of any recognized publisher's association. uploaded (Yes / No)		
9)	2 Years credential certificate of supplying JOURNALS in reputed organization. (Yes / No)		
	IT returns (Financial Year Last three years) FY- 2022-23, 2023-24, 2024-25.		
	Profit & Loss Account (Financial Year Last three years) FY- 2022-23, 2023-24, 2024-25. certified by the C.A		
10)	Balance Sheet (Financial Year Last three years) FY- 2022-23, 2023-24, 2024-25. certified by the C.A		
	Annual turnover and average three years (3) annual turn over FY- 2022-23, 2023-24, 2024-25. certified by the C.A with UDIN		
11)	Present Net worth of the Firm certified by the C.A with UDIN		
12)	Bank Details		
13)	No conviction certificate in the form of an Affidavit as per Annexure-II		

N.B

- It is the responsibility of bidder to go through the TE document to ensure furnishing of all required documents in addition to the above.
- I have gone through the eligibility criteria participating in the tender and certify that all the conditions have been fulfilled.
- Kindly submit only the required documents and refrain from providing unnecessary paperwork to facilitate a smooth and efficient scrutiny process.
- Certified that the above information is correct and true to the best of my knowledge and belief. Nothing has been concealed, false and fabricated and incase of information found incorrect letter on, I the under signatory will be personally responsible for the same.

Date:

Full Signature with date of the bidder / Authorized person & Seal

NB: Before bidding go through all NIT

Annexure-IV

(ON A STAMP PAPER of Rs.100/-)
After bidder selection



FORM OF AGREEMENT

THIS AGREEMENT is made on the _____ day _____ (Month) _____ (Year) between the _____ (Name and address of the Department) (Hereinafter called "the Department" which expression shall, unless excluded by or repugnant to the context be deemed to include his successors in office and assigns) of the one part AND _____ (Name and address of the contractor (supplier) through Shri _____ Authorized representative (here in after called "the bonafide publishers / authorized venders / authorized distributors" which expression shall, unless excluded by or repugnant to the context, be deemed to include his successors, heirs, executors, administrators, representatives and assigns) of the other part for SUPPLY OF DENTAL / MEDICAL & ALLIED SCIENCE PRINT JOURNALS no _____ (No. And date of the letter of acceptance) to the _____ (Name of the Department).

NOW THIS AGREEMENT WITNESSED AS FOLLOWS: -

- 1) In this Agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms and Conditions of contract hereinafter referred to.
- 2) The following documents shall be deemed to form and be read and constructed as part of this Agreement, viz:
 - a) Letter of acceptance of award of contract;
 - b) Terms and Conditions;
 - c) Notice inviting Quotation;
 - d) Bill of Quantities;
 - e) Scope of work;
 - f) Addendums, if any; and
 - g) Any other documents forming part of the contract.
- 3) In consideration of the payments to be made by the Department to the bonafide publishers / authorized venders / authorized distributors as hereinafter mentioned, the bonafide publishers / authorized venders / authorized distributors hereby covenants with the Department for SUPPLY OF DENTAL / MEDICAL & ALLIED SCIENCE PRINT JOURNALS w.e.f _____ As per the provisions of this Agreement and the quotation document.
- 4) The Department hereby covenants to pay the bonafide publishers / authorized venders / authorized distributors in consideration of the execution and completion of the works/services as per this Agreement and quotation document, the contract price of ₹ _____ (Rupees in words) _____
- 5) Being the sum stated in the letter of acceptance subject to such additions there to or deductions there from as may be made under the provisions of the contract at the times in manner prescribed by the contract.

IN WITNESS WHERE OF the parties here to have signed the Agreement the day and the year first above written.

For and on behalf of the Contractor (supplier)

For and on behalf of the Department

Signature of the authorized official

Signature of the authorized Officer

Name of the official

Name of the Officer

Stamp/Seal of the Contractor (supplier)

Stamp/Seal of the Employer

By the said

By the said

Name:

Name:

On behalf of the Contractor (supplier) in

on behalf of the Employer in

The presence of:

the presence of:

Witness _____

Witness _____

Name

Name

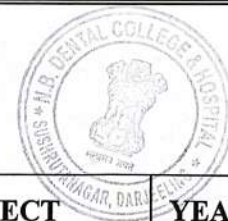
Address

Address

Telephone No:

Telephone No:

LIST OF DENTAL PRINT JOURNALS
(RATE OF SHOULD BE QUOTED FOR LATEST EDITION)



SL. NO	TITLE	PUBLISHER	SUBJECT	YEAR
1)	The International Journal of Esthetic Dentistry	Quintessence	Conservative Dentistry and Endodontics	2024 2025
2)	The International Journal of Prosthodontics	Quintessence	Prosthodontics	2024 2025
3)	The Journal of Prosthetic Dentistry	Elsevier	Prosthodontics	2025
4)	The Journal of Indian Prosthodontic Society	Wolter Kluwer	Prosthodontics	2023 2024 2025
5)	Journal of Clinical Orthodontics	JCO, INC.	Orthodontics	2024 2025
6)	The Journal of Indian Orthodontic Society	Sage	Orthodontics	2023 2024 2025
7)	Journal of Public Health dentistry	Wiley	Public Health Dentistry	2024 2025
8)	Journal of Indian Association of Public Health Dentistry	Medknow	Public Health Dentistry	2023 2024 2025
9)	Oral Radiology	Springer	OMR	2023 2024 2025
10)	Journal of Indian Academy of Oral Medicine and Radiology	Medknow	OMR	2023 2024 2025
11)	Journal of Oral and Maxillofacial Pathology	Wolter Kluwer	Oral Pathology	2024 2025
12)	Journal of Periodontology	Wiley	Periodontology	2023 2024 2025
13)	British Journal of Oral and Maxillofacial Surgery	Elsevier	Oral Surgery	2024 2025
14)	Annals of Maxillofacial Surgery	Medknow	Oral Surgery	2023 2024 2025
15)	Journal of Indian Society of Pedodontics & Preventive Dentistry	Medknow	Pediatric Dentistry	2023 2024 2025

Signature, Date of bidder with Seal, Mobile no. & E-mail address

Principal
North Bengal Dental College & Hospital
Sushrut Nagar, Darjeeling.
SUSHRUTANAGAR, DARJEELING 734012